

**CITY OF Lyons**  
**REQUEST FOR PROPOSALS**  
**ENGINEERING GRANT SERVICES**

Date: 03/28/2022

Statements of qualifications and proposals are being requested from engineering firms with a strong record in successfully assisting local governments with State and Federal grants. Responding firms should be technically qualified and licensed in the State of Georgia to provide these services.

Plans are to contract for engineering design services required for a FY2022 State Fiscal Recovery Funds Grant. The purpose of the **project is to provide improvements for Water and Sewage infrastructure in the community.**

**Information which should be submitted for our evaluation is as follows:**

- 1) History of firm and resources**
- 2) State and Federal Grant experience**
- 3) Key personnel/qualifications**
- 4) Current workload**
- 5) Scope and level of service proposed**
- 6) Experience with similar projects and list of references**
- 7) Fees and/or Percentages (if any) associated with the Engineering Report for the application, and Design and Construction Management Services.**
- 8) Errors and Omissions Insurance**
- 9) Statement of Qualifications Form**
- 10) Section 3 Certification Form (*Only Submit with your Proposal if you are claiming Section 3 Status.*)**

All contracts are subject to Federal and State contract provisions prescribed by the State Fiscal Recovery Fund rules and regulations.

Interested parties should request copies of the Statement of Qualifications Form and Section 3 Solicitation Package prior to preparing and submitting their proposal. Proposals should be received no later than **5:00 PM on May 6, 2022**. Proposals received after the above date and time may not be considered. We reserve the right to accept or reject any and all proposals and to waive informalities in the proposal process. Questions, Statement of Qualifications and Section 3 Certification form requests (i.e., request for Section 3 preference), and proposal packages should be submitted to the name and address listed below:

**City of Lyons**  
**c/o Christopher Lowe**  
**Heart of Georgia Altamaha RC**  
**5405 Oak Street**  
**Eastman, GA 31023**  
**Phone: (478) 374-4772**  
**Email: [clowe@hogarc.org](mailto:clowe@hogarc.org)**