



CITY OF LYONS POLICE DEPARTMENT POLICE OPERATIONS MANUAL

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AGENCY GOALS	SPECIAL INSTRUCTIONS: GEORGIA LAW ENFORCEMENT CERTIFICATION PROGRAM (GLECP) STANDARDS INCLUDED: 1.1 and 3.8			

Attention CEO: A Law Enforcement Agency's goals and objectives must reflect its organizational philosophy and practices. The goals provided in this Manual are for reference only. In establishing goals and objectives, the Agency should encourage maximum input from employees.

I. INDEX

ATTENTION CEO: Insert the agency's Mission Statement here. Goals and Objectives should support the Mission Statement. (GLECP Std. 1.1)

- A. Protection of Life and Property
- B. Prevention, Detection and Investigation of Criminal Activity
- C. Apprehension of Offenders
- D. Maintenance of Public Order
- E. Recovery of Property
- F. Training of Officers
- G. Compliance with Ethical Standards
- H. Traffic Control
- I. Community Service
- J. Agency Administration
- K. Agency Evaluation



CITY OF LYONS POLICE DEPARTMENT POLICE OPERATIONS MANUAL

II. PURPOSE

The primary purpose (mission) of a law enforcement agency is to maintain social order within prescribed ethical and constitutional limits, while providing professional law enforcement services. To attain this, the Agency enforces the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. The Agency recognizes that no law enforcement agency can operate at its maximum potential without supportive input from the citizens it serves. The Agency actively solicits and encourages the cooperation of all citizens to reduce and limit the opportunities for crime and to facilitate the maximum use of resources.

ATTENTION CEO: GLECP Std. 3.8 requires each organizational component of the department goals and objectives. These should support the overall departmental goals set by the CEO. Make sure also to read the definitions of goals and objectives. These are definitions in the standards and are binding as part of the standard.

To accomplish the Agency's mission, the following 11 goals are established:

A. Protection of Life and Property

To provide services that contribute to the preservation of life, the protection of property, and the safety of the community.

B. Prevention, Detection and Investigation of Criminal Activity

The agency will work collaboratively with the community to continuously identify conditions and behaviors that contribute to criminal activity, initiate strategies to identify offenders and reduce the opportunity to commit criminal offenses and provide citizens the information needed to reduce the likelihood of them becoming victims.

C. Apprehension of Offenders

To provide for the expeditious and prudent apprehension of suspected violators of the law, regardless of their status in the community, by thorough, appropriate, and efficient investigations.



CITY OF LYONS POLICE DEPARTMENT POLICE OPERATIONS MANUAL

D. Maintenance of Public Order

To maintain peace and public order. To assist during times of natural or man-made disasters.

E. Recovery of Property

To secure and maintain an inventory of all property, evidence, lost and recovered/stolen property being held by the agency; thereby ensuring that all property and evidence is available when needed.

F. Training of Officers

To design and implement a training program to and ensure officers have the knowledge, skills, and abilities to effectively perform their assigned duties. Second, to provide individual development plans to prepare individuals for future assignments as well as address the needs of the department and community in a seamless manner.

G. Compliance with Ethical Standards

To ensure the integrity and adherence to professional standards the Agency by recruiting, selecting, and employing highly qualified personnel. The agency will continuously work to build a strong and positive leadership culture, implementing reinforcement strategies to support good decision-making, maintaining a culture of transparency by processing and thoroughly investigating all complaints and take the appropriate steps to ensure all personnel are held accountable to the established standards.

H. Traffic Control

Work with state, local and private public works and transportation organizations to provide for the safe and effective flow of both vehicular and pedestrian traffic. As part of this effort, the department will investigate traffic related accidents, provide information to appropriate agencies in order to mitigate risks and enforce traffic violations in a strategic manner to minimize traffic related accidents, injuries and deaths.



CITY OF LYONS POLICE DEPARTMENT POLICE OPERATIONS MANUAL

I. Community Service

The Agency's management system will plan, staff, coordinate and control resources in support of community-oriented policing. To accomplish this the agency will actively engage and partner with citizens, community groups, and other agencies to address quality of life issues within the city/county in a wholistic manner.

J. Agency Administration

- To provide management, administration, and support required for the operation of the Agency. The Agency will implement a Management Information System (MIS) to be used to prepare reports for selected Agency components and activities as well as provide information regarding workloads of the Administrative, Patrol and Criminal Investigation Divisions. In addition, the MIS will monitor processing times, resources used, performance and productivity.
- To develop an accounting system for the internal monitoring of all fiscal activities, including accounting and auditing procedures covering funds used in undercover operations and paying informants.

K. Agency Evaluation

To develop a performance instrument to periodically evaluate the Agency's overall performance in meeting its acknowledged goals and objectives. Evolving patterns and deficiencies will be identified and remedial plans developed and implemented to address these issues.